

To: Imperial Class
ICS CLASS Archive Center

Application Date : yyyy/mm/dd

ICS-AC System URL:

Application Form for Use of Imperial Class Archive Center Service

We hereby agree with the "REGULATIONS FOR TECHNICAL SERVICES," "Terms and Conditions for Provision of Imperial Class Archive Center Service," and "Terms and Conditions for Imperial Class Archive Center System," and apply for the services of Imperial Class Archive Center based on the agreement between the Main Uploader and Drawings Holder to appoint Imperial Class Archive Center concerning the ship mentioned below.

Applicant [☐ IP Holder ☐ Shipowner] (*) Please check one of the

User information of Main Uploader (IP-Holder/Shipyard):

[*] If you are not yet registered as an organization, please access the URL located in the upper left and proceed to user

ID		Organization Code [*]	
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User information of Drawings Holder (Shipowner):

[*] If you are not yet registered as an organization, please access the URL located in the upper left and proceed to user

ID		Organization Code [*]	
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1. Ship :

Ship Name		Hull No.	
Delivery Date		IMO No.	
Class		Class No.	☐ undecided
Remarks			

2. Service to Applying to :

☐ 1. Archive center service required by IMO GBS-SCF *
(☐ a. Use SCF Onboard(SD Cards) / ☐ b. Do not use SCF Onboard(SD Cards))
☐ 2. As-built drawings storage service for all types of ships

* If "1." is selected, please check either "a." or "b." If "a." is checked, Imperial Class shall provide service for the making and periodical renewal of SD cards in accordance with The SCF Industry Standard and Supplementary Guidance. Regarding fees and expenses for "a." or "b." please see the separate list of fees.

3. Billing Destination for Initial Registration Fee :

Company Name			
Address			
Tel		E-mail	
P. I. C Name			

4. Billing Destination for Use of Service Fee :

Company Name			
Address			
Tel		E-mail	
P. I. C Name			
Pricing Plan	☐ Flat rate	☐ Only when used (*)	Please check one of the boxes

Notes :

- One (1) copy of this application form shall be submitted to Imperial Class Archive Center per one (1) ship.
- If there are any changes in the matters described in this application form after submission, please follow the predetermined procedure to update the information on the Imperial Class Archive Center System without delay.
- If applying for Imperial Class Archive Center service before the delivery date of the ship, the IP-Holder (typically the shipyard) shall submit this application form with the consent by the Shipowner for the use of Imperial Class Archive Center.
- If applying for Imperial Class Archive Center service after the delivery date of the ship, the Shipowner shall submit this application form. However, in the case where the Shipowner is changing from another archive center to Imperial Class Archive Center, the Shipowner shall submit this application form with the consent by the IP-Holder for the use of Imperial Class Archive Center.
- Based on the "Terms and Conditions for Provision of Imperial Class Archive Center Service", the IP-Holder may access information such as the registered drawings prior to the date of completion of the ship, and the Shipowner can access such information on or after the date of completion of the ship.
- Upon application for the As-built drawings storage service for all types of ships, please submit a table indicating the names of the Deposited Drawings and Documents, and the respective IP levels thereof.

-----[Internal Use Only] Please do not fill in the fields below-----

Date of Receipt:		Ref. No.	
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